

BOARD OF SUPERVISORS

Brown County



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HUMAN SERVICES COMMITTEE
Patrick Evans, Chair

HUMAN SERVICES COMMITTEE

Tuesday, May 25, 2010

Approx 7 p.m.

**(To follow joint Board of Health &
Human Services Cmte meeting)**

UW Extension Building

1150 Bellevue Street, Green Bay

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of April 28, 2010.

Comments from Public

Report from Human Services Chair, Patrick Evans

1. Review Minutes of:
 - a. Aging & Disability Resource Center of Brown County Board (April 22, 2010).
 - b. Children with Disabilities Education Board (April 28, 2010).
 - c. Human Services Board (April 8, 2010).

Communications

2. Communication from Supervisor Scray re: Review Brown County requirements of ID when applying for any Social Services from the County. Discuss the possibility of making Brown County requirements of ID stricter to prevent fraud. *Held for one month.*

Aging & Disability Resource Center

3. Resolution re: Change in Table of Organization Aging & Disability Resource Center.

Human Services Dept.

4. Director's Report.
5. Maintenance Issues.
6. Budget Adjustment Request (#10-47).
7. Family Care Update.
8. Community Treatment Center Statistics.
9. Bellin Psychiatric Monthly Report.
10. Approval for New Non-Continuous Vendor.
11. Request for New Vendor Contract.
12. Monthly Contract Update.
13. Community Treatment Center Budget Status Financial Report for March, 2010.

Health Dept. – No Agenda Items.

Syble Hopp - No Agenda Items.

Veterans Dept. – No Agenda Items.

Other

14. Audit of Bills.

15. Such other Matters as Authorized by Law.

Patrick Evans, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

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PROCEEDINGS OF THE BROWN COUNTY
HUMAN SERVICES COMMITTEE

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Human Services Committee** was held on Wednesday, April 28, 2010 in Room 200 of the Northern Building – 305 East Walnut Street, Green Bay, Wisconsin

Present: Jesse Brunette, Pat Evans, Steve Fewell, Pat Wetzel, Pat Moynihan,
Pat LaViolette, Carole Andrews
Also Present: Tom Hinz, Jayme Sellen, Brian Shoup, Mary Johnson, Barb Natelle,
Mary Scray, Kay Smet, Tim Schmitt

- I. **Call Meeting to Order:**
The meeting was called to order by senior member Supervisor Pat Evans at 6:00 pm.
- II. **Approve/Modify Agenda:**
Motion made by Supervisor Fewell and seconded by Supervisor Andrews to approve the agenda. MOTION APPROVED UNANIMOUSLY
- III. **Election of Chair:**
Nomination made by Supervisor Fewell and seconded by Supervisor LaViolette to elect Pat Evans as Chairman of the Human Services Committee. Nominations closed and PAT EVANS elected as Chairman by unanimous ballot.
- IV. **Election of Vice-Chair:**
Nomination made by Supervisor Fewell and seconded by Pat Wetzel to nominate Carole Andrews as Vice-Chairman of the Human Services Committee. Nominations closed and CAROLE ANDREWS elected as Vice-Chairman by unanimous ballot.
- V. **Set Date and Time for Regular Meeting:**
Human Services Committee meetings will be held the Wednesday after the County Board meeting (usually the 4th Wednesday of the month). In May, however, they will meet jointly with the Board of Health on Tuesday, May 25, 2010 at 5:30 p.m. to discuss possible health and safety factors related to wind turbines.
- VI. **Approve/Modify Minutes of March 24, 2010:**
Page 4, item #11, related to the Bellin Psychiatric Report. Supervisor Andrews pointed out that the motion was made and seconded both by Supervisor Knier. The second was changed to Supervisor Fewell.

Motion made by Supervisor Andrews and seconded by Supervisor LaViolette to approve the minutes as modified.
MOTION APPROVED UNANIMOUSLY

Comments from Public:

Report from Human Services Chair, Patrick Evans:

Chairman Evans indicated there are four items he would like the committee to review. They are as follows:

- **Provider Programs** - Evans stated that beginning in May he plans to invite the various organizations Brown County does business with to make a presentation before this

committee. He also encouraged committee members to visit providers to see the work they do. Supervisor LaViolette suggested that even though there are many providers, they should all be asked to make a presentation.

- **Family Care** – Supervisor Andrews will continue to serve as a liaison for this committee. Evans indicated he will also be asking for other County Board members to participate. A Family Care update meeting will be held on May 24th at 10 a.m. at the Rock Garden
- **Welfare Fraud** – Will continue to work on this through the direction of Supervisor Scray.
- **Budget** – Will continue to analyze the budget

1. **Review Minutes of:**

- a. **Children with Disabilities Education Board (March 3, 2010):**
- b. **Human Services Board (March 11, 2010):**

Motion made by Supervisor Moynihan and seconded by Supervisor Fewell to receive and place on file. MOTION APPROVED UNANIMOUSLY

Communications:

2. **Communication from Supervisor Scray re: Review Brown County requirements of ID when applying for any Social Services from the County. Discuss the possibility of making Brown County requirements of ID stricter to prevent fraud. *Held for one month.***

A handout was distributed by Supervisor Scray relative to information on the Veridocs System which verifies ID's. Scray reported that a meeting was held to discuss the program and questions asked. Additional meetings will be held with Department Heads who may be able to utilize the program. Scray will continue to report to this committee.

Motion made by Supervisor LaViolette and seconded by Supervisor Moynihan to move to next month's meeting. MOTION APPROVED UNANIMOUSLY

3. **Communication from Supervisor Evans re: To address concerns with the Brown County Sheriff's Department and local Law Enforcement Agencies on the EM-1 placement of patients as it relates to the Crisis Center and the Community Treatment Center. Additionally, to develop a County-wide plan for all Law Enforcement Agencies to abide by with accordance to enhanced safety and efficiency procedures. *Held for one month:***

Human Services Director, Brian Shoup, reported that he had received information from Tom Martin and he will be meeting with him to discuss further.

Motion made by Supervisor Fewell and seconded by Supervisor Andrews to hold for one month. MOTION APPROVED UNANIMOUSLY

4. **Communication from Supervisor Evans – Request a report from the Brown County Health Department regarding health issues relating to wind turbines as they may affect citizens of Brown County:**

Motion made by Supervisor Fewell and seconded by Supervisor Moynihan to hold for one month. MOTION APPROVED UNANIMOUSLY

Syble Hopp School:

5. Syble Hopp School 2011 Budget:

Barb Natelle informed the committee that the Syble Hopp School budget runs from July 1st to June 30th. At this time revenues are not set and will not be known until July. Proposed expenditures for the next period are \$192 less than last year. There was one-half million received in donations last year.

Chairman Evans asked about a furlough program and Natelle replied there would be a high cost as subs would need to be hired. Upcoming capitol projects include the need for a new roof and a new sidewalk. A five year plan has been implemented for these projects. In addition, a water softener is needed in the kitchen, and carpeting in classrooms.

Municipalities who fund Syble Hopp include Ashwaubenon, East and West DePere, Denmark, Pulaski, and Wrightstown. The City of Green Bay and the Village of Bellevue take care of their own. Out of county students pay state tuition.

Motion made by Supervisor LaViolette and seconded by Supervisor Andrews to adopt budget. MOTION APPROVED UNANIMOUSLY

Aging & Disability Resource Center

6. Revenue and Expense Report:

Motion made by Supervisor Fewell and seconded by Supervisor Andrews to approve. MOTION APPROVED UNANIMOUSLY

Human Services Department:

7. Follow-up to the April Contracts Report:

Brian Shoup responded to a question from Supervisor Brunette at the last meeting related to a specific contract. He followed up with Jill Rowland and found the contract is for \$20,000.

Motion made by Supervisor Brunette and seconded by Supervisor Wetzel to receive and place on file. MOTION APPROVED UNANIMOUSLY

8. Director's Report:

9. Family Care Update:

Director Brian Shoup highlighted the following activities over the last reporting period:

- Tim Schmitt was introduced as the new Finance Manager within the Department of Administration. He has served in the private sector in various capacities of financial manager and controller, and also has experience in project management.
- Veterans Administration in Milwaukee has expressed interest in entering into a contractual relationship with the psychiatric hospital. They estimate two to five admissions per month which would bring in much needed revenue.
- Shoup reported that he attended a meeting in Madison regarding redesign of behavioral health services. He has been placed on a work group who will discuss redesign of long-term care under Family Care. Options which were presented stressed more regional consortiums, collaboration between counties, public/private partnerships, etc., along with family care for behavioral health with the intent to test a model which may then mandate re-organization of how behavioral health services for the public are delivered.

Shoup addressed the effects Family Care will have on the present department, stating there will be \$40 million less spent on long term care. This will affect a number of positions. The Northeastern Wisconsin Family Care District will most likely have a need for more case managers that what can be provided if there is a transfer of jobs from

Human Services to Family Care. State Statute requires that the present Union/Bargaining contracts be honored. Shoup stated that although a transition period to "lease" out employees will be needed, he does not recommend it long term.

The Brown County Board will be presented with a joint resolution along with six other counties this summer, with the estimated target date for Family Care to begin in early 2010.

Motion made by Supervisor Fewell and seconded by Supervisor LaViolette to receive and place on file #'s 8 & 9. MOTION APPROVED UNANIMOUSLY

- 10. **Community Treatment Center Update:**
- 11. **Community Treatment Center Statistics:**

Mary Johnson reported maintenance problems involving leaking pipes and problems with the roof. Johnson will follow-up with Bill Dowell regarding the roof and will ask that a report be sent to the committee in this regard. Parking has been a problem and new spaces will be added.

Out of County admissions are lower than last year, Johnson reported, while Brown County admissions and the census in the hospital have been higher.

Motion made by Supervisor Fewell and seconded by Supervisor LaViolette to receive and place on file #'s 10 & 11. MOTION APPROVED UNANIMOUSLY

- 12. **Bellin Psychiatric Monthly Report:**

A report from Linda Roethe of Bellin Hospital shows that the Psychiatric Center did not transfer any involuntary Brown County adolescents to other institutions nor were there any admissions refused.

Motion made by Supervisor Fewell and seconded by Supervisor Wetzel to receive and place on file. MOTION APPROVED UNANIMOUSLY

- 13. **Approval for New Non-Continuous Vendor:**

Motion made by Supervisor LaViolette and seconded by Supervisor Brunette to approve. MOTION APPROVED UNANIMOUSLY

- 14. **Request for New Vendor Contract:**

Shoup reported that Dr. Denver Johnson has been added as a new contract with CTC providing clinical supervision to the Master's level psychologists.

Motion made by Supervisor LaViolette and seconded by Supervisor Andrews to approve. MOTION APPROVED UNANIMOUSLY

- 15. **Monthly Contract Update:**

Motion made by Supervisor LaViolette and seconded by Supervisor Andrews to approve. MOTION APPROVED UNANIMOUSLY

- 16. **Financial Report for Community Treatment Center:**

Tim Schmitt, newly hired Finance Manager, along with Kay Smet reported that closing of the 2009 books resulted in an \$85,000 surplus after projections in personal care were discovered to be high. Accounts were re-billed after discussions with other counties to see how they calculated their rates.

Mr. Schmitt pointed out an error on the handout related to revenues and expenditures, that it has an incorrect title and should read "2010 Projections".

Motion made by Supervisor LaViolette and seconded by Supervisor Andrews to approve. MOTION APPROVED UNANIMOUSLY

- 16a. **Community Programs – Year to Date as of 3/31/2010:**
16b. **Brown County Budget Performance Report for Fiscal Year to Date as of 3/31/2010:**
Information was distributed and reviewed. Mr. Schmitt indicated nothing alarming to report.
17. **Budget Adjustment Request (#10-31): Increase in expenses with offsetting increase in revenue (see attached):**

Funds for consulting services from Dixon-Hughes were not totally spent in 2009, therefore the amounts have been moved into the 2010 budget.

Motion made by Supervisor LaViolette and seconded by Supervisor Andrews to approve. MOTION APPROVED UNANIMOUSLY

Health Dept – No Agenda Items
Veterans Dept – No Agenda Items

Other:

18. **Audit of Bills:**

Motion made by Supervisor Wetzel and seconded by Supervisor Brunette to pay the bills. MOTION APPROVED UNANIMOUSLY

19. **Such other Matters as Authorized by Law:**

Motion made by Supervisor Moynihan and seconded by Supervisor Andrews to adjourn at 7:00 p.m. MOTION APPROVED UNANIMOUSLY

Respectfully submitted:

Jeanne Buzzell/Rae Knippel
Recording Secretary

PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY BOARD MEETING

April 22, 2010

PRESENT: Libbie Miller, Keith Pamperin, Donajane Brasch, Grace Aanonsen, Bill Clancy,

EXCUSED: Patricia Finder-Stone, Steve Daniels, Pat Cochran, Judy Parrish, Tom Diedrick

ALSO PRESENT: Sunny Archambault, Arlene Westphal, Devon Christian, Debra Bowers, Laurie Ropson, Diana Brown, Steve Maricque, Tina Whetung

PLEDGE OF ALLEGIANCE.

INTRODUCTIONS: Introductions were made by Board Members and those present.

Due to the lack of a quorum at 8:30 a.m., informational items requiring no action were presented.

REPORT FROM THE QUALITY/OUTREACH COORDINATOR: Ms. Ropson explained that two of her major responsibilities include marketing and quality assurance—both of which are required in our ADRC contract with the state. Because of our very limited marketing budget, our marketing plan relies heavily on staff participation in community events, presentations, and representation on committees related to our work. In addition, we advertise in the quarterly Senior Edition of the Press Gazette and have been featured in many newspaper articles over this last year.

As part of quality monitoring and assurance, Ms. Ropson stated that we need to collect detailed information on each call and consumer. We have multiple software programs that we are required to use by our funding sources and it is challenging to pull data from each source in order to provide comprehensive information about our consumers and services. The state is working on a way to make these programs more compatible.

Information we do have tells us who is calling and how callers hear about us. Statistics show that 22% of our calls are from professionals, 39% from family and friends and 39% are from consumers themselves. Statistics also show that 64% of our clients have called us before. The other major referral services include professionals (17%), friend or family (10%), and other ADRC staff (7%).

A system is in place to survey ADRC consumers randomly twice a year to collect information on their satisfaction with our services. Ms. Ropson distributed a summary of survey responses noting that we had received very positive responses.

Ms. Ropson also reviewed the In-Home Worker Program and explained the process used to screen workers for this program. Ms. Christianson, Assistant Director of the ADRC, explained that the In-Home Worker Program is not designed to take the place of home care agencies but to fill the gap for many of our clients who cannot afford the cost of those agencies.

Ms. Brasch arrived during report. Board members voted by consensus to conduct business as usual and have Chairperson Diedrick review all business transactions. Vice-Chairperson Pamperin called the meeting to order at 9:15 a.m.

ADOPTION OF AGENDA: Ms. Archambault requested to delete agenda items 4-C, Update on solar water and electric options, and 4-D, Approval to proceed with digital HVAC controls.

A motion was made by Ms. Miller and seconded by Ms. Brasch to adopt the April 22, 2010 agenda with the above noted deletions. **MOTION CARRIED.**

APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF MARCH 25, 2010:

Sup. Clancy moved and Ms. Miller seconded to approve the minutes of the regular meeting of March 25, 2010. **MOTION CARRIED.**

FINANCIAL REPORT:

A. APPROVAL OF THE MARCH 2010 FINANCE REPORT: Ms. Archambault reported that revenues and expenses remain on target.

Ms. Aanonsen moved and Ms. Miller seconded to approve the March 2010 Finance Report. **MOTION CARRIED.**

B. REVIEW AND APPROVAL OF RESTRICTED DONATIONS: Board members reviewed the restricted donation of \$645 in memory of Judy Boucher for Home-Delivered Meals.

Ms. Brasch moved and Ms. Miller seconded to approve the Restricted Donations. **MOTION CARRIED.**

C. APPROVAL TO CONTRACT FOR HOMEBOUND MEAL CONTAINERS: Ms. Archambault explained that the Nutrition Program uses approximately 7,300 meal trays a month for the Home Bound Meal Program. She demonstrated the current meal tray and explained that it is made of aluminum which is not environmentally friendly, has sharp edges and is not microwavable making re-heating food difficult for consumers. The cost of this tray is \$.19 each. Ms. Archambault introduced a new tray which is environmentally sustainable, easy for consumers to open, more effective at maintaining the required food temperatures, and is both microwavable and oven safe. She distributed a handout with proposals from three different vendors with the lowest bid coming from Oliver at \$.196 per tray.

Sup. Clancy moved and Ms. Miller seconded to approve to contract with Oliver's proposal for the environmentally sustainable homebound meal container product. **MOTION CARRIED.**

RETIREMENT FUND:

A. RESOLUTION TO AMEND THE EMPLOYEE RETIREMENT PLAN TO COMPLY WITH THE ECONOMIC GROWTH AND TAX RELIEF RECONCILIATION ACT: Ms. Archambault explained that new federal regulations require an amendment to our pension plan. Mutual of America has prepared this resolution to address these changes which requires board approval.

Sup. Clancy moved and Ms. Aanonsen seconded to approve the resolution to amend the employee retirement plan to comply with the economic growth and tax relief reconciliation act.

B. APPROVAL FOR DIRECTOR TO REDESIGN RETIREMENT PLANS FROM TWO PLANS TO ONE:

C. APPROVAL FOR DIRECTOR TO END THE TWO CURRENT RETIREMENT PLANS EFFECTIVE JUNE 30, 2010 AND TO BEGIN THE 403(b) THRIFT PLAN JULY 1, 2010:

Ms. Archambault stated that two pension plans are available for ADRC employees. The Flexible Annuity Plan is the pension plan provided by the agency. The Tax-Deferred Annuity allows employees to contribute to a separate pension plan. Right now, Mutual of America does not charge any administrative fees because the totals of these plans together are over a specific amount. However, later this year, Mutual of America will be looking at the totals in each plan separately which will result in the agency paying administrative costs. They are recommending that we end both plans and combine into one plan called the Thrift Plan which will eliminate these costs. This action will not result in any changes to the employer's plan or the employee's ability to contribute and choose investment options. It would, however, allow the employee to take their money out of the accounts at the time of this change. This would result in both a tax implication and a substantial penalty for the employee. If the

board approves these resolutions, Mutual of America staff will meet with each staff member to explain these consequences. Ms. Archambault is requesting board approval of these two resolutions to prevent the agency from having to pay administrative fees.

Ms. Brasch moved and Ms. Miller seconded to approve the resolution for the director to redesign the current retirement plans from two plans to one plan and to report back to the board on the final plan.
Agenda Item Retirement Fund - B. - MOTION CARRIED.

Sup. Clancy moved and Ms. Brasch seconded to approve the resolution for the director to end the two current plans effective June 30, 2010 and to begin the Thrift Plan July 1, 2010. **Agenda item Retirement Fund - C. - MOTION CARRIED.**

REVIEW OF 2009 COLLABORATIVE COMMUNITY REPORT: Ms. Christianson presented the 2009 Collaborative Community Report which reflects the efforts of United Way's 211, Crisis Center and the ADRC to collect and share call data. This report shows patterns of need in Brown County and provides policy makers and the public information on potential service gaps which can be used to mobilize change.

Ms. Christianson reviewed the different roles of each agency:

- United Way's 2-1-1's "Get Connected, Get Answers" service helps people to navigate the maze of human service resources;
- The Crisis Center provides short-term crisis intervention services and works closely with community service providers such as therapists, psychiatrists and physicians to ensure continuity of care;
- The Aging & Disability Resource Center offers older adults and adults with disabilities who have long term care needs in-depth evaluations, options counseling, information, assistance, and decision support to help consumers remain as independent as possible.

These three agencies also meet once a month to discuss and review the types of calls they receive, data elements, contacts, referrals and unmet need information. They are currently developing a handbook which will include inclusion and exclusion database policies to assure data is collected and entered consistently.

In summary, Ms. Christianson briefly reviewed the 2009 Contacts Report tracking total contacts, the type of contacts, who they are serving, the age group served and the urgency of the contact. Ms. Christianson suggested that a representative from United Way 211 and the Family Services Crisis Center attend a future board meeting to offer more information regarding their role in this collaboration.

UPDATE FROM AMERICAN RED CROSS: Mr. Maricque, of American Red Cross, expressed his appreciation to the ADRC for its continued support. He gave a brief summary of the Red Cross Transportation Department noting that they currently serve 2,750 people: 2,300 riders are over the age of 60 and the remaining riders have a disability. At present, volunteer drivers operate two shifts a day. Red Cross maintains 24 vehicles in Brown County -12 are wheel chair accessible. They also work collaboratively with N.E.W. Curative to provide rides to adult day care programs.

LEGISLATIVE UPDATE: No report.

DIRECTOR'S REPORT: Ms. Archambault distributed the 2011 Administrative Budget Workplan and reviewed the budget deadlines we will need to meet. She stated that our 2010 budget is around 4.5 million and county levy totals \$918,000 of this amount.

ANNOUNCEMENTS: The following announcements were made:

- Mr. Pamperin congratulated Ms. Archambault on receiving the "Community Achievement Award" from N.E. W. Curative on Monday, April 19th.
- Ms. Brown announced that UW Green Bay will be naming their new dormitory "Keith A. Pamperin Hall" and Mr. Pamperin was congratulated for this honor.

- Mr. Pamperin announced that UW Green Bay has awarded Pat Finder-Stone the "Distinguished Alumni Award".

NEXT MEETING DATE – May 27, 2010: Ms. Brown extended an invitation to hold the May 27th board meeting at the Clud Family Center at 1538 Western Avenue, Green Bay. The board accepted the invitation.

ADJOURN: Ms. Aanonsen moved to adjourn and Ms. Miller seconded. **MOTION CARRIED.** The meeting adjourned at 10:23 a.m.

Respectfully submitted,

Arlene Westphal
Arlene Westphal, Secretary *SA*

PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on: Wednesday, April 28, 2010

Board Members Present: M. Greenlaw, B. Clancy, K. Prast

Board Members Excused: J. Van Sistine, S. King

Also Present: B. Natelle, M. Hillert, A. Nizzia, S. Goron, S. Keckhaver, J. Skenadore

1. Call to order - 3:30 p.m. – K Prast
2. Action Item: Approval of Board Minutes March 3, 2010: M. Greenlaw moved to approve the minutes of the March 3, 2010 Board meeting. B. Clancy seconded the motion. Motion carried.
3. Action Item: Correspondence: B. Natelle read a letter from Lamers Bus Lines outlining a quarterly training session that they held with the Syble Hopp drivers. B. Clancy moved to approve the correspondence. M. Greenlaw seconded the motion. Motion carried.
4. Action Item: Approval of Agenda: B. Clancy moved to approve the agenda as presented. M. Greenlaw seconded the motion. Motion carried.
5. Action Item: Donations: Dennis and Kathy Stowe donated \$35 to the Syble Hopp Special Olympics program.

Kurt Van Camp of SUPERVALU, Inc. donated \$500 in gift certificates to be used towards the purchase of food for Camp.

Wayne and Carolyn Green of Way-Lyn Trucking donated \$100 towards the purchase of cheese for Camp.

Mr. & Mrs. Hank Mencheski donated their time and materials to make the memory boxes for the 2010 graduates.

Independent Printing Company donated the paper and printing of the graduation program covers.

Jeanne Mraz, Jenny Nasierowski and Michael Deprez of Georgia-Pacific donated 128 cases of various paper towels, napkins and tissue.

Megan Steinhofer donated the frosting for the Seroogy Easter Eggs plus her time and talent to personalize the eggs.

John Early donated two large bags of Kleenex boxes to be used for craft projects.

Florence Hoes donated \$100 to the Syble Hopp Special Olympics program.

Rod Erickson donated a large projector screen to the school.

The Ancient Order of Hibernians donated \$50 to the Syble Hopp Music Department in appreciation of use of musical instruments.

PROCEEDINGS OF BROWN COUNTY CDEB MEETING, APRIL 28, 2010:

An anonymous donation of \$161 was received in honor of Bill Clancy singing Irish songs.

Beverly Lenz of Hallmark Place donated \$40 in honor of Bill Clancy who sang Irish music to their residents.

Neal & Ann Zastrow donated \$20 in honor of Bill Clancy.

An anonymous donation of \$20 was given to Laurie Larson's classroom.

Breadsmith donated several loaves of Gluten Free breads and cupcakes.

Jim Prast of Gustman-Pontiac GMC donated 30 tickets for the Green Machine/Green Bay Police Benevolent Association Benefit Basketball game.

The Gevers Family donated several video tapes, magazines and pants for students.

U.S. Oil/Schmidt Family Foundation donated \$200 in honor of employee Chris Zabel.

Carol Wichman of Big Flats Community Church donated 11 bandana bibs for students in Travis Hendzel's classroom.

Lynn Meshke donated a small Kaye Walker with supports and a medium Kaye Walker to the Physical Therapy Department.

Way-Morr Lions Club donated \$1,000 for two microwave ovens for the Home Ec room and a treadmill for Kris Cleereman's classroom.

The De Pere Christian Outreach donated numerous items including magazines, construction paper, art kit, and yarn and paper bags.

The De Pere Christian Outreach donated \$5,700 for various "wish list" items.

Arnold & Nancy Baugnet donated \$100 for a pool tile in Memory of Peter Baugnet.

The following donations were received for the Pool Fund:

Irene D. Kress - \$15,000

Cornerstone Foundation of Northeast Wisconsin - \$15,000

Aurora Health Care Employee Partnership Campaign - \$161.10

M. Greenlaw moved to thank these generous donors. B. Clancy seconded the motion. Motion carried.

6. Action Item: Financial Report: S. Keckhaver presented the financial reports for February and March to the Board. B. Clancy moved to accept and place on file the financial reports ending February 28, 2010 and March 31, 2010. M. Greenlaw seconded the motion. Motion carried.

PROCEEDINGS OF BROWN COUNTY CDEB MEETING, APRIL 28, 2010:

7. Action Item: Administrators Report

- a. A. Nizzia reported to the board information on the Alternate Assessments. Testing reports have been received on the tests that were administered to students in the fall. Syble Hopp has many students that are scoring at proficient and advanced levels.
- b. J. Skenadore reviewed with the Board the emergency practices that the school practices for fire drills, tornado and lock-down. The De Pere Fire Department comes in annually to inspect our records regarding fire drills.
- c. J. Skenadore shared with the Board that a local church and its members donated time and materials to put new shingles on the sandbox and Duke Memorial pavilion and spread new wood chips by the building near the playground on Saturday, April 24th.
- d. April 21st was the preliminary camp meeting for staff. Schedules for the campers were discussed along with cabin assignments and weekly activities. There will be two camps held during the week of May 24th i.e. Lions Camp and Hopp Camp with the later being held at Hopp School.
- e. May 22nd is the day the children come back from Lions Camp. Staff is requesting that we have a 2:00 p.m. dismissal time because the children are so tired and many parents pick their children up prior to the end of the day. This early dismissal would not affect the number of school hours we are required to have for the total school year. This request was made and honored last year. B. Clancy moved to approve a 2:00 dismissal on May 28th. M. Greenlaw seconded the motion. Motion carried.
- f. Wheelchair training of High School students to push MH students in wheelchairs was reviewed. This is a several day training process. High School students who have been trained will be going out into the community with classrooms.
- g. The Parents have been busy planning Prom. Prom will be held on Saturday, May 7th in the school gym.

M. Greenlaw moved to approve the Administrator's report. B. Clancy seconded the motion. Motion carried.

- 8. Action Item: Parent Organization: The parents have finished their Seroogy egg sale. They have had a parental informational series of different presentations. B. Clancy moved to accept and place the Parent Organization report on file. M. Greenlaw seconded the motion. Motion carried.
- 9. Action Item: Payment of Bills: M. Greenlaw moved to pay the bills totaling \$315,449.56 General Fund and \$1,128.88 Pool Fund for the month ending February, 2010; bills totaling \$107,325.30 General Fund and \$28,889.61 Pool Fund expenditures for the month ending March, 2010. B. Clancy seconded the motion. Motion carried.

PROCEEDINGS OF BROWN COUNTY CDEB MEETING, APRIL 28, 2010:

10. Action Item: Preliminary approval of 2010-11 expenditures: M. Greenlaw moved to approve the preliminary 2010-2011. B. Clancy seconded the motion. Motion carried.
11. Action Item: Teacher Replacement: S. Goron presented to the Board requesting a contract be offered to Megan Derby to work at Foxview School in De Pere beginning the 2010-2011 school year. Megan would be replacing retiring Elmer Schill. Megan is a new graduate of UW-Oshkosh. M. Greenlaw moved to approve a contract to Megan Derby beginning with the 2010-2011 school year. B. Clancy seconded the motion.

B. Natelle requested the Board offer a contract to Danielle Romenesko beginning the 2010-2011 school year. Danielle is a December, 2009 graduate of UW-Oshkosh with certification in General Ed and Special Education. Danielle will be filling the vacancy left by A. Nizzia who has moved to a CESA position. B. Clancy moved to approve a contract with Danielle Romenesko beginning with the 2010-2011 school year. M. Greenlaw seconded the motion.
12. Action Item: Bellin College School of Nursing: This is a long standing contract with the college as we accept their student nurses who learn about our school and our children. M. Greenlaw moved to approve the contract. B. Clancy seconded the motion. Motion carried.
13. Adjournment to Executive Session: The board will move to executive session and reconvene to open session as allowed by WI stats 19.85 (1)(c)(e)(f)(i) to discuss teacher evaluations, negotiations and staff requests. M. Greenlaw moved to executive session as allowed by WI Stats 19.85(1)(c)(f)(e)(i) to discuss teacher evaluations, negotiations and staff requests. B. Clancy seconded the motion. Motion carried.
14. Staff Request: B. Clancy moved to accept the staff requests. M. Greenlaw seconded the motion. Motion carried.
15. Action Item 2010-2011 School Calendar: M. Greenlaw moved to set the first day of school as Sept 1st, 2010. B. Clancy seconded the motion. Motion carried.
16. Adjournment: M. Greenlaw moved to adjourn the meeting at 4:30 p.m. B. Clancy seconded the motion. Motion carried.

PROCEEDINGS OF THE BROWN COUNTY HUMAN SERVICES BOARD

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Brown County Human Services Board** was held on Thursday, April 8, 2010 at Brown County Shelter Care- 2980 St. Anthony Drive, Green Bay, WI

Present: Tom Lund, Chairman; Paula Laundrie-Geishirt,
Dottie Schoenleber, Helen Smits, Maria Zehren

Excused: JoAnn Grashberger

Also

Present: Brian Shoup – Human Services Director
Steve Felter – Shelter Care Services

1. **Call Meeting to Order:**
The meeting was called to order by Chairman Tom Lund at 5:15 p.m.
Committee members introduced themselves to Mr. Felter.
2. **Approve/Modify Agenda:**
Motion made by P. Laundrie-Geishirt and seconded by H. Smits to approve the agenda. MOTION APPROVED UNANIMOUSLY
3. **Approve Minutes of March 11, 2010 Human Services Board Meeting:**

Motion made by D. Schoenleber and seconded by Zehren to approve the minutes. MOTION APPROVED UNANIMOUSLY
4. **Presentation and Tour: Shelter Care Services – Steve Felter, Unit Supervisor**

Before giving the Board a tour of the Shelter Care facility, located at 2980 St. Anthony Drive on the east side of Green Bay, Unit Supervisor, Steve Felter, explained that the facility was built in 1991. He has been with the agency since 1987. Shelter Care is a short-term residence for male and female youth, ages 10 to 17, placed here or made eligible for placement by Juvenile Court Judges, Commissioners, or Court appointed Intake Workers. Shelter care is staffed 24 hours a day, 365 days a year by trained professionals. In addition to providing around the clock supervision, the staff lead learning and recreational programs designed to develop positive social and daily living skills. They also provide support and consultation to residents while serving as examples of adult role models. Their mission is to strengthen youth and their families.

Shelter care is a non-secure facility although residents must have permission to come or go per the rules of their individual service plan. Off-site visits include school attendance, appointments with community service providers, family visitation and home passes. Residents are expected to maintain a clean living environment in both personal and group areas, learn how to do their own

laundry, and assist with normal household chores such as mealtime cleanup. Appropriate behavior is expected at all times. A daily point system is used to earn privileges.

Mr. Felter reported that over the past four years, there has been an annual average population of 428 youth per year, of which 264 were Brown County residents. Those served from out of county averaged about 48 annually.

5. **CTC Memorial Policy (attached):**

The policy (included in packet material) for "Honoring Individual Achievements at the Brown Community Treatment Center" for the creation of a Barbara Bauer Award was reviewed and discussed. Criteria includes:

- Extraordinary leadership as a volunteer, advocate, policy maker, elected or appointed official, or professional in support of mental health, addictions, or long term care.
- The leadership achievements have been documented and have advanced the mission of the CTC.
- Must be or have been a Brown County citizen

Candidates for nomination would be considered each December by the Human Services Board and any nominations would be presented to the Human Services Committee for final approval. Neither a nomination nor approval is required in a given year if no candidate is considered.

A Hall of Honor shall be designated at the CTC with a special plaque honoring Barbara Bauer. Thereafter, plaques of all recipients of the Barbara Bauer Award will be hung in this hallway.

The Board will review the criteria further before presenting the concept to the Human Services Committee.

6. **Family Care Update:**

Human Services Director, Brian Shoup, explained that by September a joint resolution will need to be passed by the Brown County Board in regard to Family Care, along with the seven other Wisconsin Districts. Chairman Lund suggested the resolution be presented to the Board mid-to late summer for this approval to happen. Mr. Shoup announced that Rolf Hansen has been hired as the Planning Director for this District with an office at NWTC.

7. **Community Treatment Center Update:**

Mr. Shoup indicated he has been contacted by the Veterans Administration regarding the possibility of having an acute psychiatric facility located in Brown County. He will continue to update the committee as discussions proceed.

8. **Financial Report:**

Shoup applauded staff for recalculating rates, resulting in a recovery of an approximate \$1 million for Sophie Beaumont and the CTC.

9. **Bellin Hospital Statistical Update:**
A letter from Linda Roethle of Bellin Hospital reports that Bellin Psychiatric Center did not transfer any involuntary adolescents to other institutions during the last reporting period, nor were there any admissions refused.
10. **Community Treatment Center Statistical Update:**
Statistical reports in packet material were noted.
11. **Contract Update:**
Report from Jill Roland, Contract & Provider Relations Manager was noted.
12. **Director's Report:**
Mr. Shoup highlighted the following activities over the last reporting period:
 - Initiative to improve customer service at the hospital is underway
 - An RFP for conversion of medical records has been sent out. The goal is to reach an agreement with a vendor in order to be compliant with the November 2011 deadline.
13. **Any Other Matters:**
Next Meeting: Thursday, May 13th, 2010
Topic to be Discussed: Children's Protective Services
13. **Adjourn Business Meeting:**

Motion made by Laundrie-Geishirt and seconded by Schoenleber to adjourn at 7:10 p.m. MOTION APPROVED UNANIMOUSLY

Respectfully submitted,

Rae G. Knippel
Recording Secretary

Mary Scray
Vice-Chairman

I am Michael Zimmerman and I work with API Services/Veridocs.

You had provided Howie Erickson some questions. Since Howie is on leave, I have talked with our IT Department in Lexington, KY, and they have responded.

Here are the questions and answers:

1. Can our system query the Wisconsin driver's license data base and receive a copy of the Wisconsin driver's license with a photo that is on file with the Wisconsin DMV so that it can be compared with the license being scanned?
 - No. As a matter of fact, there is a lawsuit pending between the WI DMV and the WI State Patrol requesting this information. As of now, even the State Patrol and law enforcement agencies in WI do not have this capability.
2. Is the Social Security number a part of the driver's license file and if so, can we access it for comparison purposes?
 - It depends on the driver's license and issuing state. But for the most part it is NOT included in the majority of driver's licenses. If it is, we can extract and make available to you.
3. Brown County subscribes to a CARES software program to assist them in fraud investigations. This system only covers Wisconsin and we need to determine if we could tie it into other states systems.
 - We will be able to do this. However, we would need to scope out the integration points and determine how to search/match an individual from the DL/ID we scan and cross reference to CARES or other similar systems.
4. A good portion of applications are filed over the internet and intake workers might not have physical contact with the applicant.
 - You may need to change your policy and we highly recommend that an actual DL/ID is at least presented in person for verification.
 - Can we install the software at the building in downtown Green Bay and access the files at the Brown County Jail with a person search? Can we install a firewall so that the jail would not have access to the Human Services files? Yes and Yes.
5. Can we install a program that would query addresses to determine how many people live at a particular address have applied for welfare?
 - This would require a parsing algorithm to strip the address apart. Currently the address is provided back from ATS as a big text string so we would have to look into pulling out the address, city, state, zip. This is quite challenging programmatically. If we did this enhancement, we would highly recommend/insist the user checks the parsing output and

verify the address was pulled correctly from the ID. There are packages out there that will standardize an address to USPS standard. If they want to go down that path, I would recommend using one of these. We would need to determine costs and whether appropriate to incur the costs or wrap up in pricing. Now once we are confident the address is in and saved we could query against the data base to find other people at the address.

6. Can we scan immigrant cards?

- Yes.

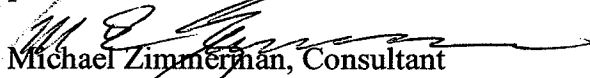
7. There are thirty five (35) workers. How many of them would be covered under the one general license for Brown County?

- All of them. But each would have a different (and unique) login specific to that user. We only charge for each PC the application is loaded on regardless of whether a reader/authenticator is on it as well. So if there are 20 PCs with authenticators and 10 PCs just reporting/retrieving the charge would be 20 authenticators and then for only 30 licenses.

In conclusion, it is feasible to do almost all of the above with the exception of retrieving the actual picture/data from the State Motor Vehicles Department as of now. To put it simply, once we have scanned the document....driver's license, passport, visa, etc., we will forensically authenticate the document and extract the data to be used by Human Services in concert with their existing data management system.

It has been our experience that in the first year of usage, you and your staff will come up with new ideas for reports and data usage. Our IT personnel have demonstrated expertise in doing this for multi-site corporations. There is no doubt that we can provide the hardware/software solutions to enhance the county's fraud prevention program both now and in the future.

Please feel free to contact me and I will be happy to assist you and your staff in any way possible.


Michael Zimmerman, Consultant

VeridocsInc/API-Inc

mzimmerman@api-inc.com

Cell: 920-809-9216

June 16, 2010

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies & Gentlemen:

RESOLUTION REGARDING
CHANGE IN TABLE OF ORGANIZATION
AGING & DISABILITY RESOURCE CENTER

WHEREAS, the current Aging and Disability Resource Center (ADRC) table of organization includes 1.0 FTE Benefits Assistant and 1.0 FTE I & A Specialist (Information & Assistance Specialist); and

WHEREAS, these positions are currently vacant which allowed time to evaluate the needs of the department and the impact that new programs like Family Care, Long-term Functional Screening, Options Counseling and Pre-Admission Consultation (PAC) have had on the department; and

WHEREAS, a study was completed by Human Resources in conjunction with ADRC, which determined the needs of ADRC and its customers would be better served by an additional I & A Specialist that would be qualified to perform both the duties of a Benefits Assistant as well as I & A Specialist duties such as Functional Screens, PAC's and Options Counseling creating greater flexibility in the department; and

WHEREAS, an I & A Specialist would capture Medical Assistance revenues of approximately \$65,000 when counseling clients along with grant funds to support the funding of this position; and

WHEREAS, after a thorough review by Human Resources and ADRC, the following changes to the table of organization are recommended; and

WHEREAS, Human Resources and ADRC recommend the deletion of (1.0) FTE Benefits Assistant and the creation of 1.0 FTE I & A Specialist; and

WHEREAS, the Human Services Committee and Executive Committee concur with the above proposed changes to the ADRC table of organization.

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, that it hereby approves the deletion of (1.0) FTE Benefits Specialist and the creation of 1.0 FTE I & A Specialist in the ADRC table of organization.

**Fiscal Impact Salary and Fringe Benefits
For the Period of 6/01/10 – 12/31/10**

<u>Position Title</u>	<u>FTE</u>	<u>Addition/ Deletion</u>	<u>Salary</u>	<u>Fringe</u>	<u>Total</u>
Benefits Assistant	(1.0)	Deletion	(\$19,271)	(\$ 8,496)	(\$27,767)
I & A Specialist	1.0	Addition	<u>\$23,972</u>	<u>\$10,571</u>	<u>\$35,543</u>
Total Fiscal Impact			<u>\$ 4,701</u>	<u>\$ 2,075</u>	<u>\$ 6,776</u>

Respectfully submitted,

HUMAN SERVICES COMMITTEE
EXECUTIVE COMMITTEE

Approved By:

COUNTY EXECUTIVE

Date Signed: _____

Final Draft Submitted by Human Resources and Approved by Corporation Counsel

HUMAN RESOURCES DEPARTMENT

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600



DEBBIE KLARKOWSKI, PHR

PHONE (920) 448-4065 FAX (920) 448-6277 WEB: www.co.brown.wi.us

HUMAN RESOURCES MANAGER

HUMAN RESOURCES DEPARTMENT MEMO

TO: Debbie Klarkowski
Human Resources Manager

FROM: Lisa Younk
Human Resources Analyst

DATE: May 11, 2010

SUBJECT: Department Reorganization at Aging and Disability Resource Center (ADRC)

I. Introduction:

The Human Resources Department, in conjunction with the Aging and Disability Resource Center, was asked to evaluate a reorganization of the ADRC to delete one (1) FTE Benefits Assistant and add one (1) FTE I&A (Information & Assistance) Specialist.

A delay in the remodeling process and subsequent lack of office space at the ADRC has also delayed filling two open positions. The open positions are for one (1) FTE Benefits Assistant and one (1) FTE I&A Specialist. The delay has allowed time to evaluate the impact that new programs like Family Care, Long-term Functional Screening, Options Counseling, and Pre-Admission Consultation (PAC) had/will have, and an evaluation of appropriate staffing for the ADRC.

II. Research Completed

1. Discussion with Sunny Archambault, ADRC Director and Devon Christianson, ADRC Assistant Director
2. Review of current job descriptions
3. Review of proposed organizational changes
4. Review of additional responsibilities added to ADRC 2009-2011
5. Review of possible funding available for proposed I&A position

III. Current Situation/ Structure

In 2009, Family Care was expected to impact Brown County in 2011. In preparation for this transition, the ADRC reviewed how neighboring counties reacted to the transition, and how they managed their staffing levels. Many counties utilized the services of a Benefits Assistant to handle the increase in applications and paperwork. In response to how other counties managed their programs, the ADRC added a Benefits Assistant position and an I&A Specialist to their Table of Organization. Due to lack of office space at the ADRC, those positions have not yet been filled.

IV. Proposed Structure

Additional review of the services provided by other counties, their efficiency issues, and the impact of the increased State requirements, has shown that Brown County will be better served with the flexibility that another I&A Specialist, rather than the limited services that a Benefits Assistant can provide.

The Benefits Assistant position requires only a 2 year Associate degree, and is thereby limited in the scope of services they can then provide. This position would primarily process benefit/enrollment applications.

The upgraded I & A Specialist position requires a bachelor degree, which affords greater flexibility with task assignments. The I&A Specialist is allowed to perform benefit and enrollment functions as well as Functional Screens, PACs, and Options Counseling. The I & A Specialist is also expected to capture Medical Assistance (MA) revenues of approximately \$65,000 when counseling clients. These MA revenues and grant funds will capture more than enough revenue to support this position.

V. Recommendation

Due to staff training requirements, which are up to one year in duration, planning for open positions and duties is needed at least a year in advance of the implementation of Family Care. There is a swell of activity anticipated as the needs of the growing aging population continue to increase. In 2011 Nursing Homes and Residential Care Apartment Complexes will be added to the required PAC referrals. This is expected to increase referrals by at least double the current rate. The advent of Family Care will address the Long-term Care waiting list, which currently holds over 600 consumers, as well as new applicants, which are expected to number at least 30 per month (at a conservative 8 hours each).

The Benefits Assistant position may be needed in the future, but would currently limit the scope and accessibility to services provided as the ADRC grows, and with the transition to Family Care. This reevaluation has shown that the increased service complexity and State requirements will be better served with the added flexibility that a second I&A Specialist will bring, rather than the limited services a Benefits Assistant can provide.

The I & A Specialist is expected to capture Medical Assistance (MA) revenues of approximately \$65,000 when counseling clients. These MA revenues and other grant funds will capture more than enough revenue to support this position.

It is recommended to delete one (1) FTE Benefits Assistant position and create one (1) Information and Assistance Specialist position.

A fiscal impact statement is attached

Fiscal Impact Calculation

For the Period 7/1/10 - 12/31/10

(Delete 1.0 FTE Benefits Assistant; Add 1.0 I&A Specialist)

Fiscal Impact for the Period 7/1/10 - 12/31/10:

Partial year Fiscal Impact:

2010 Salary (7/1/10 - 12/31/10)

	I&A Specialist	Benefits Assistant	Difference
	\$ 23,971.98	\$ (19,271.22)	\$ 4,700.76

2010 Fringe Benefits (7/1/10 - 12/31/10)

	\$ 10,570.98	\$ (8,496.48)	\$ 2,074.50
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Total Fiscal Impact:

	\$ 34,542.96	\$ (27,767.70)	\$ 6,775.26
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BUDGET ADJUSTMENT REQUEST

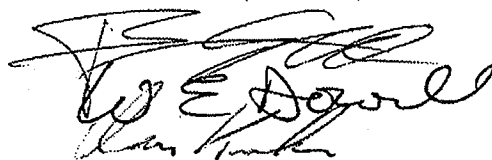
10-47

<u>Adjustment</u>	<u>Description</u>	<u>Approval Level</u>
<input type="checkbox"/> Category 1	Reallocation from one account to another <u>within</u> the major budget classifications.	Department Head
<input type="checkbox"/> Category 2		
<input type="checkbox"/> a.	Change in Outlay not requiring the reallocation of funds from another major budget classification.	County Executive
<input type="checkbox"/> b.	Change in any item within Outlay account which requires the reallocation of funds from any other major budget classification or the reallocation of Outlay funds to another major budget classification.	County Board
<input type="checkbox"/> Category 3		
<input type="checkbox"/> a.	Reallocation between budget classifications other than 2b or 3b adjustments.	County Executive
<input type="checkbox"/> b.	Reallocation of personnel services and fringe benefits to another major budget classification except contracted services, or reallocation to personnel services and fringe benefits from another major budget classification except contracted services.	County Board
<input checked="" type="checkbox"/> Category 4	Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund)	County Board
<input type="checkbox"/> Category 5	Increase in expenses with offsetting increase in revenue	County Board

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.054.001.9003	Facilities – Transfer Out	6,334
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.054.001.9005	Facilities – Transfer Out Intrafund	9,334
<input type="checkbox"/>	<input checked="" type="checkbox"/>	100.054.001.6110.100	Facilities – Outlay Other	15,668
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.071.6110.020	Sheriff Investigative – Outlay Equipment	9,334
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.071.9004	Sheriff Investigative – Transfer In Intrafund	9,334
<input checked="" type="checkbox"/>	<input type="checkbox"/>	201.076.170.173.6110.020	Community Programs CTP – Outlay Equipment	22,334
<input checked="" type="checkbox"/>	<input type="checkbox"/>	201.076.170.173.9002	Community Programs CTP – Transfer In	6,334
<input type="checkbox"/>	<input checked="" type="checkbox"/>	201.076.170.173.7000.TRAN	Community Programs CTP – Purch Serv Transportation	16,000

Narrative Justification:

This adjustment is necessary to distribute grant and operational funds from Facility Management to the Sheriff Department and to Human Services for the purchase of three (3) 2010 hybrid vehicles as part of Brown County's Sustainability and 25x25 Plan for Vehicles. See attachment to compare "five year cost to own" and "five year cost per mile" for selected hybrid and gasoline vehicles."



AUTHORIZATIONS

Signature of Department Head

Department: Sheriff, Human Services

Date: 05/17/10



Signature of Executive

Date: 5/17/10



Hybrid -Gasoline Comparison

	2010 Prius	2010 Fusion	2010 Fusion	2010 Malibu	2009 Fusion
	II 4dr Hatchback	4dr Sedan	SEL Sedan 4D	LS 4dr Sedan	SEL Sedan 4D
	Hybrid	Hybrid	Gasoline	Gasoline	Gasoline
Purchase Price *	\$ 22,334	\$ 24,829	\$ 24,365	\$ 21,825	\$ 14,480
5-Year Costs ^					
Depreciation	\$ 9,716	\$ 14,147	\$ 12,783	\$ 10,713	\$ 6819
Operating Expenses					
Fees	\$ 225	\$ 225	\$ 225	\$ 225	\$ 225
Gas	\$ 4,124	\$ 5,295	\$ 8,283	\$ 8,283	\$ 9,037
Maint	\$ 3,060	\$ 2,609	\$ 2,936	\$ 2,869	\$ 3,578
Repairs	\$ 732	\$ 838	\$ 838	\$ 808	\$ 1,306
Insurance	\$ 5,131	\$ 5,036	\$ 4,832	\$ 5,110	\$ 4,725
Total Op Exp	\$ 13,272	\$ 14,003	\$ 17,114	\$ 17,295	\$ 18,871
5-Year Miles	75,000	75,000	75,000	75,000	75,000
Total Five Year Cost	\$ 22,988	\$ 28,150	\$ 29,897	\$ 28,008	\$ 25,690
Cost Per Mile	\$ 0.307	\$ 0.375	\$ 0.399	\$ 0.373	\$ 0.343
Grants	\$ 3,000	\$ 3,000	\$ -	\$ -	\$ -
Total Cost W/Grants	\$ 19,988	\$ 25,150	\$ 29,897	\$ 28,008	\$ 25,690
Cost Per Mile W/Grants	\$ 0.267	\$ 0.335	\$ 0.399	\$ 0.373	\$ 0.343
Notes					
* Purchase Prices based Brown County RFQs for Hybrids and Kelly Blue Book for others					
^ 5 Year Cost based on Edmunds True Cost to Own					
2010 Prius is lowest both in "Five Year Cost" and "Cost Per Mile" and is recommended for purchase					

BROWN COUNTY COMMUNITY TREATMENT CENTER

STATISTICS FOR APRIL 2010

ADMISSIONS	April	Year to Date 2010	Year to Date 2009
Voluntary - Mental Illness	6	31	27
Voluntary - Alcohol	6	28	29
Voluntary - AODA/Drug	0	3	8
Police Protective Custody - Alcohol	44	136	155
Commitment - Alcohol	0	0	0
Commitment - Drug	0	0	0
Court-Ordered Evaluation	0	0	0
Emergency Commitment- Alcohol	0	0	0
Emergency Detention - Drug	0	0	0
Emergency Detention - Mental Illness	92	350	319
Court Order Prelim. - Mental Illness	1	1	3
Court Order Prelim. - Alcohol	3	5	1
Court Order for Final Hearing	0	0	4
Commitment - Mental Illness	0	1	0
Return from Conditional Release	17	65	46
Court Order Prelim. - Drug	0	1	0
Other	0	2	1
TOTAL	169	623	593

ADMISSIONS BY UNITS			
Nicolet Psychiatric Center	169	623	593
TOTAL	169	623	593

ADMISSIONS BY COUNTY			
Brown	120	436	387
Door	3	20	16
Kewaunee	8	17	15
Oconto	7	25	22
Marinette	2	15	15
Shawano	2	9	20
Waupaca	3	8	10
Menominee	3	8	10
Outagamie	5	13	27
Manitowoc	15	58	53
Winnebago	0	3	5
Other	1	11	13
TOTAL	169	623	593

NEW ADMISSIONS			
Nicolet Psychiatric Center	71	251	253
TOTAL	71	251	253

READMIT WITHIN 30 DAYS			
Nicolet Psychiatric Center	37	116	98
TOTAL	37	116	98

AVERAGE DAILY CENSUS	April	Year to Date 2010	Year to Date 2009
Nicolet Psychiatric Center	24	24	21
TOTAL	24	24	21

INPATIENT SERVICE DAYS			
Nicolet Psychiatric Center	726	2876	2574
TOTAL	726	2876	2574

BED OCCUPANCY			
Nicolet Psychiatric Center	115%	114%	102%
TOTAL (21 Beds)	115%	114%	102%

DISCHARGES			
Nicolet Psychiatric Center	168	617	585
TOTAL	168	617	585

DISCHARGE DAYS			
Nicolet Psychiatric Center	807	2851	2910
TOTAL	807	2851	2910

AVERAGE LENGTH OF STAY			
Nicolet Psychiatric Center	5	5	5
TOTAL	5	5	5

AVERAGE LENGTH OF STAY BY COUNTY			
Brown	4	4	5
Door	6	7	5
Kewaunee	3	3	2
Oconto	6	5	3
Marinette	6	6	5
Shawano	6	4	6
Waupaca	4	3	2
Menominee	2	2	9
Outagamie	2	2	4
Manitowoc	10	8	9
Winnebago	0	15	4
Other	0	6	4
TOTAL	5	5	5

In/Outs

Current

YTD

2009

9

68

64

May 4, 2010

Brian Shoup
Director of Community Services
Brown County Human Services
111 N. Jefferson St
P O Box 22188
Green Bay WI 54305-2188

Dear Mr. Shoup:

Thank you for agreeing to present this information to the Brown County Board of Supervisors.

I have attached an Excel spreadsheet that shows the daily census in November on the Adolescent Unit per addendum to the memorandum of understanding. Bellin Psychiatric Center did not transfer any involuntary adolescents to other institutions, nor were any admissions refused in the month of April.

If you have any questions or concerns, please do not hesitate to contact me.

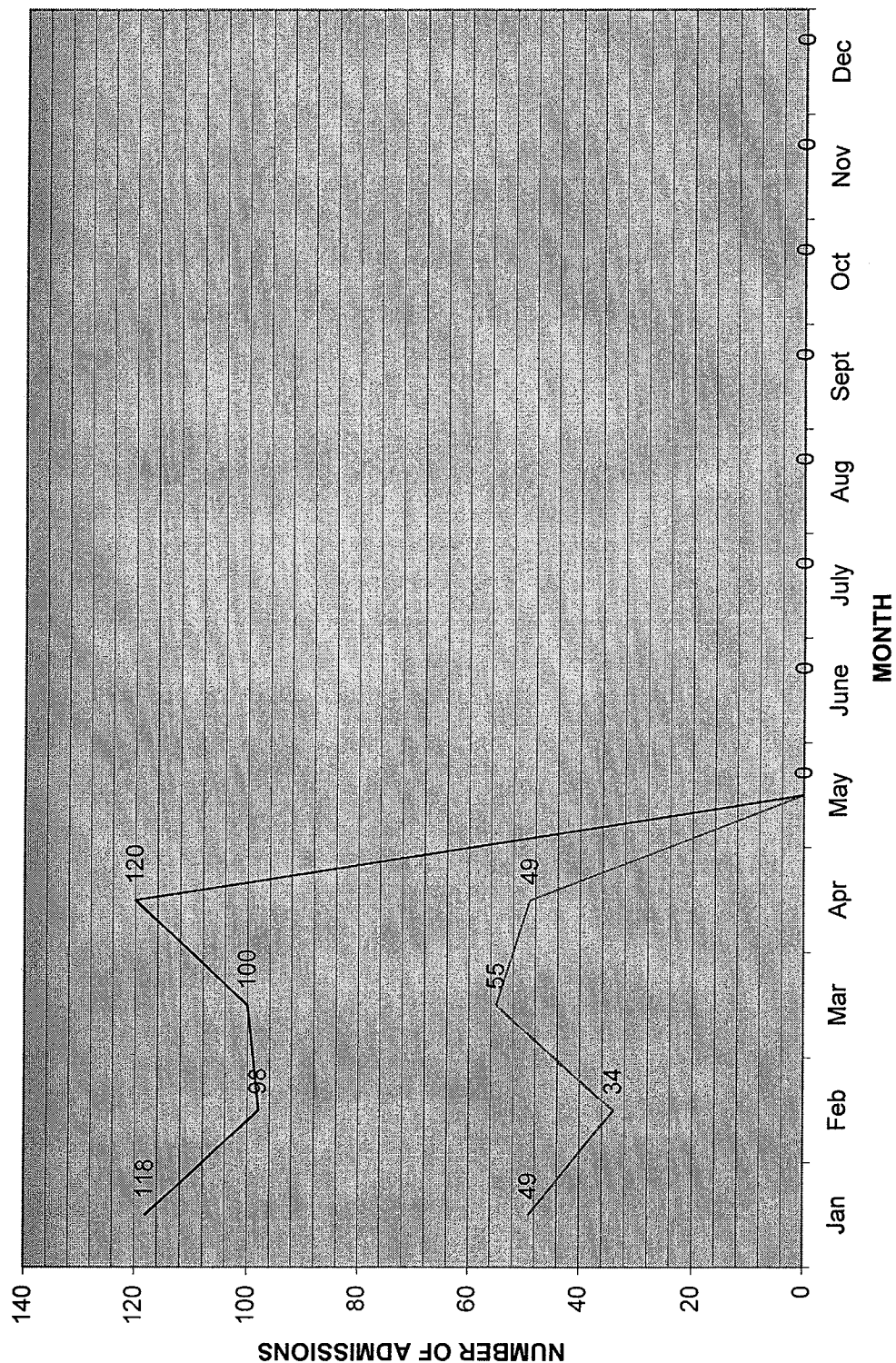
Sincerely,

Linda S. Roethle, M.S. FACHE
President

BROWN COUNTY
ADOLESCENT CENSUS
APRIL 2010

	Sunday	Monday	Tuesday	Wed	Thurs	Friday	Sat
Day 1 - 3					1-Apr	2-Apr	3-Apr
Other					1	1	1
Brown County Voluntary					1	1	1
Brown County Involuntary					0	0	0
Total					2 Total	2 Total	2 Total
Day 4 - 10	4-Apr	5-Apr	6-Apr	7-Apr	8-Apr	9-Apr	10-Apr
Other	3	7	9	9	9	3	2
Brown County Voluntary	1	1	2	1	2	1	2
Brown County Involuntary	0	1	1	1	1	0	0
Total	4 Total	9 Total	12 Total	11 Total	12 Total	4 Total	4 Total
Day 11 - 17	11-Apr	12-Apr	13-Apr	14-Apr	15-Apr	16-Apr	17-Apr
Other	2	3	2	5	5	7	5
Brown County Voluntary	2	2	2	1	0	0	0
Brown County Involuntary	3	4	5	5	4	3	2
Total	7 Total	9 Total	9 Total	11 Total	9 Total	10 Total	7 Total
Day 18 - 24	18-Apr	19-Apr	20-Apr	21-Apr	22-Apr	23-Apr	24-Apr
Other	5	5	4	7	6	2	3
Brown County Voluntary	0	1	1	2	3	3	3
Brown County Involuntary	1	1	2	2	3	2	0
Total							Total
Day 25 - 30	25-Apr	26-Apr	27-Apr	28-Apr	29-Apr	30-Apr	
Other	3	3	3	6	8	7	
Brown County Voluntary	3	3	2	0	1	1	
Brown County Involuntary	0	0	2	3	3	2	
Total	6 Total	6 Total	7 Total	9 Total	12 Total	10 Total	

BROWN CO. VS. OUT-OF-COUNTY ADMISSIONS- APRIL, 2010 **NICOLET PSYCHIATRIC CENTER**



— Out-of-County — Brown County

TO: Human Services Committee Members

FROM: Jill Rowland
Contract & Provider Relations Manager

DATE: May 17, 2010

REQUEST FOR NEW VENDOR CONTRACT				
VENDOR	SERVICES	CONTRACT AMOUNT	DATE REQUESTED	DATE APPROVED
Smet Adult Family Home	Adult Family Home	\$1,562	12/01/09	2/17/10
Mystic Homes LLC	Adult Family Home	\$68,730	1/10/10	2/17/10
Brotoloc South, Inc.	CBRF's	\$10,000	1/12/10	2/17/10
Malinski Adult Family Home	Adult Family Home	\$38,700	1/12/10	2/17/10
Willowglen Academy	Child Care Institution	\$50,000	1/8/10	2/17/10
Zabojnik, Justin	Wraparound Services	\$20,000	2/11/10	3/18/10
Ostapyuk Adult Family Home	Adult Family Home	\$40,777	2/9/10	3/18/10
REM Wisconsin III Inc.	Adult Family Home	\$100,000	2/23/10	4/21/10
Options Lab	Drug Screens	\$10,000	2/26/10	4/21/10
Samaritan Counseling of Fox Valley	Treatment Foster	\$75,000	3/23/10	
Dynamic Family Solutions	Child/Juv Treatment Programming	\$25,000	3/26/10	

TO: Human Service Committee Members

FROM: Jill Rowland
Contract & Provider Relations Manager

DATE: May 17, 2010

REQUEST FOR NEW NON-CONTINUOUS VENDOR			
VENDOR	SERVICES	DATE REQUESTED	DATE APPROVED
Lazy Boy	Lift Chair	12/03/09	2/17/10
Roundys	Gift Card	12/8/09	2/17/10
Gloria Cowan	Refund Overpayment	12/8/09	2/17/10
Gene's Deep Rock	Towing	12/8/09	2/17/10
Doro, Dan	Refund Payment	1/6/10	2/17/10
Baeb, Michelle	Family Support	1/12/10	2/17/10
Building Blocks	Daycare	1/8/10	2/17/10
Chapter 5	AODA Treatment	1/8/10	2/17/10
Duanna's Little Rascals	Daycare	1/7/10	2/17/10
Gracyalny, Lois	Estate Reimbursement	1/12/10	2/17/10
Gundersen Lutheran Medical Center	Treatment	1/8/10	2/17/10
The Heel	Reimbursement	1/7/10	2/17/10
Innovative Playhouse	Daycare	1/8/10	2/17/10
Kranick, Susan	Estate Reimbursement	1/8/10	2/17/10
Marlowe, Mary	Estate Reimbursement	1/12/10	2/17/10
Valentin, Lorena	Translation	1/7/10	2/17/10
Vogels, Judy	Refund Overpayment	1/12/10	2/17/10
Brick Plumbing	Home Mod	1/7/10	2/17/10
Benson, Lisa	Family Support	1/4/10	2/17/10
Strahm, Christine	Reimbursement	1/18/10	2/17/10
McNeiley, Sharon	Reimbursement	1/8/10	2/17/10
S/K Property Investments LLC	Rent Payment	1/22/10	2/17/10
Wexford County Clerk	Birth Certificate	1/27/10	2/17/10
State of WI-Vital Records	Records Request	2/4/10	2/17/10
Cellcom	Phone Charge-APS	2/5/10	2/17/10
Quick, Karen	Refund	2/8/10	2/17/10
Bell, Tertia	Translation	2/9/10	2/17/10
Guelcher, Andrea	Respite	2/10/10	2/17/10
Smith, Cindy	Mileage	2/10/10	2/17/10
Teamwork, Inc.	Case Mgmt	2/10/10	2/17/10
Travelocity	Reimbursement	2/16/10	4/21/10

REQUEST FOR NEW NON-CONTINUOUS VENDOR			
VENDOR	SERVICES	DATE REQUESTED	DATE APPROVED
Yarbrough, Jacqueline (Estate of)	Refund	2/23/10	4/21/10
Payment Partner	Payee Services	2/23/10	4/21/10
Messmer, Charlotte	Refund	2/23/10	4/21/10
Horkman Rentals & Appraisals	Rent	2/25/10	4/21/10
Thrifty White Pharmacy	Medication	3/2/10	4/21/10
Arrowood, Michelle	Foster Care Respite	3/5/10	4/21/10
Rose, Dawn	Foster Care Respite	3/8/10	4/21/10
Van De Yacht, Annette	Mileage	3/8/10	4/21/10
DeBaker Electric & Hardware	Adaption Work	3/8/10	4/21/10
Love & Logic Institute	Parenting Program	3/8/10	4/21/10
Gillstrom, Sara	Mileage	3/12/10	4/21/10
Pittman, Lynne	Parent Aide	3/16/10	
Midwest Consultants in Forensic Psychology, LLC	Exam	3/18/10	
Psychodiagnostic Services, LLC	PhD Supervision	3/18/10	
Menominee Indian Tribe of WI	Client fee	3/23/10	
Camp Buckskin	Client fee	3/23/10	
Anderson, Linda	Refund	3/23/10	
Bay Shore Development	Home Modifications	3/30/10	
Geiken, Jennifer	Translation	5/7/10	
IOD, Inc.	Medical Records File	5/10/10	
Anderson, Douglas	Rent	5/10/10	

2010 Contract Status Log

5/17/2010 9:38 AM

Agency	Contract Sent	Contract Returned	Original Contract Amount	Amdt #1	Amdt #2	Updated Contract Amount
AC MANAGEMENT	02/03/10	02/12/10	\$50,000			\$50,000
ADAMS AFH	12/14/09	1/5/10	\$33,457			\$33,457
ADULT CARE LIVING OF NE WI	1/12/10	2/1/10	\$154,613			\$154,613
AGING & DISAB RESOURCE CENTER OF BO	12/22/09	3/22/10	\$36,118			\$36,118
AID RESOUCCE CENTER OF WISCONSIN	12/18/09	1/27/10	\$22,500			\$22,500
AMERICAN FOUNDATION OF COUNSELING	12/21/09	1/19/10	\$207,856			\$207,856
ANDERSON RECEIVING HOME	12/14/09	12/18/09	\$28,281			\$28,281
ANGELS BY THE BAY DBA VISITING ANGEL	12/17/09	1/5/10	\$67,450			\$67,450
ANGELS TOUCH ASSISTED LIVING	1/11/10	1/20/10	\$1,159,673			\$1,159,673
ANU FAMILY SERVICES, INC. (FORMERLY F	12/21/09	1/29/10	\$100,791			\$100,791
ARNOLD RECEIVING HOME	12/14/09	12/29/09	\$49,395			\$49,395
ARTS AFH	12/8/09	12/9/09	\$27,718			\$27,718
ASPIRO INC	1/21/10	2/1/10	\$3,008,114			\$3,008,114
AT HOME ANGELS	12/22/09	1/5/10	\$155,945			\$155,945
BAIRD HOME	12/22/09	1/11/10	\$258,685			\$258,685
BELLIN PSYCHIATRIC CENTER	12/28/09	2/12/10	\$10,000			\$10,000
BERGER AFH	12/21/09	12/28/09	\$56,804	\$6,800		\$63,604
BETHESDA	12/22/09	1/26/10	\$12,500			\$12,500
BEYOND ABILITIES	1/12/10	1/21/10	\$1,098,850	\$127,750	\$0	\$1,226,600
BIRCH CREEK	1/20/10	2/3/10	\$484,167			\$484,167
BISHOPS COURT	12/22/09	2/3/10	\$531,588			\$531,588
BOLL ADULT CARE CONCEPTS	12/22/09	1/5/10	\$463,044	\$0		\$463,044
BORCHERS AFH	12/9/09	1/6/10	\$39,516			\$39,516
BORNEMANN NURSING HOME	12/22/09	2/4/10	\$46,035			\$46,035
BRAZEAU AFH	12/9/09	1/5/10	\$12,816			\$12,816
BROTOLOC HEALTH CARE SYSTEMS	2/16/10	2/24/10	\$1,062,819			\$1,062,819
BRUNETTE AFH	12/9/09	12/22/09	\$25,380	\$28,656		\$54,036
BRUSS SUPPORTIVE COMMUNITY LIVING	1/11/10	1/27/10	\$264,939			\$264,939
BUSSE AFH	12/8/09	12/22/09	\$66,946			\$66,946
CAPELLE AFH	12/9/09	12/19/09	\$55,884			\$55,884
CAPPS/KALISHEK AFH	12/9/09	1/6/10	\$23,376			\$23,376
CARE FOR ALL AGES	12/22/09	1/20/10	\$90,840			\$90,840
CAREGIVERS HOME HEALTH	12/17/09	1/26/10	\$19,572			\$19,572
CARRINGTON MANOR ASSISTED LIVING	1/21/10	2/10/10	\$138,447			\$138,447
CATHOLIC CHARITIES	1/5/10	2/3/10	\$183,600			\$183,600
CENTURY RIDGE, INC.	12/22/09	12/29/09	\$170,807			\$170,807
CEREBRAL PALSY INC.	1/25/10	2/10/10	\$1,187,346			\$1,187,346
CHILDRENS SERVICE SOCIETY	12/18/09	1/20/10	\$77,754			\$77,754
CHOICES TO CHANGE INC	12/18/09	2/8/10	\$83,059			\$83,059
CLARITY CARE INC	1/12/10	2/1/10	\$1,850,421	\$0		\$1,850,421
CLINICARE CORPORATION	12/18/09	1/25/10	\$36,500			\$36,500
COMFORT KEEPERS INC	12/17/09	1/5/10	\$360,417			\$360,417
COMMUNITY CARE RESOURCES/PROGRAM	12/18/09	12/29/09	\$230,147			\$230,147
COMPANION CARE INC	12/17/09	1/7/10	\$95,631			\$95,631
COMPASS DEVELOPMENT	1/11/10	1/19/10	\$1,069,130			\$1,069,130
COUNTRY LIVING	2/16/10	2/22/10	\$479,718			\$479,718
DEATHERAGE-VELEKE AFH	12/9/09	1/11/10	\$24,374			\$24,374
DEBAERE AFH	12/9/09	1/7/10	\$66,864			\$66,864
DEER PATH ESTATES, INC.	2/24/10	3/8/10	\$282,909			\$282,909
DORN AFH	12/9/09	1/25/10	\$40,884	\$0		\$40,884
DYNAMIC FAMILY SOLUTIONS	4/9/10	4/28/10	\$10,000			\$10,000
EAST SHORE INDUSTRIES	12/22/09	1/20/10	\$90,855			\$90,855
ELSNER AFH	12/14/09	1/25/10	\$30,658	\$0		\$30,658
ENCOMPASS CHILD CARE	2/2/10	2/8/10	\$111,776			\$111,776
ENGBERG AFH	12/9/09	1/13/10	\$38,568			\$38,568

2010 Contract Status Log

5/17/2010 9:38 AM

Agency	Contract Sent	Contract Returned	Original Contract Amount	Amdt #1	Amdt #2	Updated Contract Amount
ETHAN HOUSE	12/21/09	1/6/10	\$135,142			\$135,142
FAMILIES HELPING FAMILIES	12/18/09	12/22/09	\$10,000			\$10,000
FAMILY SERVICE OF NORTHEAST WI, INC.	2/3/10	2/17/10	\$2,808,725			\$2,808,725
FAMILY TRAINING PROGRAM	12/18/09	1/6/10	\$255,000			\$255,000
FENLON AFH	12/9/09	12/28/09	\$16,932			\$16,932
FRANK AFH	12/9/09	12/28/09	\$25,000			\$25,000
FRIENDSHIP MANOR INC.	12/28/09	2/2/10	\$390,744			\$390,744
G & I OCHS INC.	12/22/09	1/21/10	\$1,010,662	\$0		\$1,010,662
GAUGER AFH	12/8/09	1/25/10	\$31,824			\$31,824
GERI CARE CABIN LLC	2/2/10	2/22/10	\$36,460			\$36,460
GJT LLC	12/18/09	1/5/10	\$63,125			\$63,125
GOLDEN HOUSE	1/21/10	3/16/10	\$92,306			\$92,306
GONZALEZ AFH	12/9/09	12/17/09	\$100,104	\$0		\$100,104
GOODWILL INDUSTRIES	12/21/09	1/6/10	\$48,277			\$48,277
GOODWILL INDUSTRIES DBA BEYOND BOU	12/21/09	1/6/10	\$93,362			\$93,362
GRACYALNY, SUE	12/22/09	1/26/10	\$69,000			\$69,000
GRONSETH AFH	12/9/09	12/22/09	\$43,200			\$43,200
HANDISHOP INDUSTRIES INC.	12/22/09	1/29/10	\$10,411			\$10,411
HARMONY LIVING CENTERS LLC	12/22/09	1/29/10	\$54,451			\$54,451
HELPING HANDS CAREGIVERS	12/17/09	1/5/10	\$10,000			\$10,000
HIETPAS AFH	12/8/09	1/11/10	\$18,394			\$18,394
HOEFT AFH	12/9/09	12/22/09	\$38,628			\$38,628
HOME INSTEAD SENIOR CARE	12/22/09	1/5/10	\$461,095	\$0		\$461,095
HOMES FOR INDEPENDENT LIVING	2/24/10	3/8/10	\$4,905,016	\$110,000		\$5,015,016
HUCEK AFH	12/8/09	12/8/09	\$24,079			\$24,079
IMPROVED LIVING SERVICES	12/22/09	1/11/10	\$625,021	\$0		\$625,021
INFINITY CARE INC	12/22/09	12/29/09	\$47,100			\$47,100
INNOVATIVE COUNSELING(AUTISM)	12/21/09	2/16/10	\$32,566			\$32,566
INNOVATIVE SERVICES	2/2/10	2/2/10	\$9,955,066	\$732,600		\$10,687,666
INTEGRATED COMMUNITY SERVICES(Oct-5		9/28/09	\$356,257		\$20,494	\$376,751
INTEGRATED DEVELOPMENT SERVICES	12/21/09	1/11/10	\$50,000			\$50,000
INTERIM HEALTHCARE	12/17/09	3/23/10	\$4,997			\$4,997
INTERIM HEALTHCARE STAFFING	12/17/09	3/23/10	\$47,159			\$47,159
J & DEE INC.	12/22/09	2/17/10	\$1,140,235			\$1,140,235
JACKIE NITSCHKE CENTER	12/22/09	1/5/10	\$381,445			\$381,445
KAKUK AFH	12/8/09	12/28/09	\$30,662			\$30,662
KATHLEEN LYONS LLC	12/18/09	1/12/10	\$142,000			\$142,000
KCC FISCAL AGENT SERVICES	12/17/09	1/12/10	\$4,408,000			\$4,408,000
KINDRED HEARTS	1/11/10	1/25/10	\$194,371			\$194,371
KLECZKA-VOGEL AFH	12/8/09	12/8/09	\$76,080			\$76,080
KLEIN, DR. (AUTISM)	12/21/09	1/5/10	\$273,163			\$273,163
KUSKE AFH	12/9/09	12/22/09	\$56,442			\$56,442
LAMERS BUS LINES, INC.	1/5/10	1/13/10	\$636,937			\$636,937
LAURENT AFH	12/9/09	1/6/10	\$75,177			\$75,177
LISKA, JOANN	12/18/09	12/29/09	\$4,682			\$4,682
LUTHERAN SOCIAL SERVICES	3/4/10	3/8/10	\$1,523,611			\$1,523,611
LUTHERAN SOCIAL SERVICES-HOMME	12/21/09	1/12/10	\$34,304			\$34,304
MACHT VILLAGE PROGRAMS INC	12/21/09	1/19/10	\$1,471,000			\$1,471,000
MALINSKI AFH	1/15/10	1/15/10	\$38,700			\$38,700
MALONE AFH	12/21/09	1/7/10	\$46,790			\$46,790
MARATHON YOUTH SERVICES	12/18/09	2/1/10	\$15,000			\$15,000
MARLA VIST MANOR ASSISTED LIVING	1/21/10	2/10/10	\$200,926			\$200,926
MCCORMICK MEMORIAL HOME	12/22/09	1/26/10	\$27,358			\$27,358
MCGARRY AFH	12/8/09	1/5/10	\$17,844			\$17,844
MCLAREN JACK AFH	12/14/09	1/19/10	\$33,168			\$33,168

2010 Contract Status Log

5/17/2010 9:38 AM

Agency	Contract Sent	Contract Returned	Original Contract Amount	Amdt #1	Amdt #2	Updated Contract Amount
MCLAREN JANETTE AFH	12/14/09	1/5/10	\$24,972			\$24,972
MEDI-VANS	12/22/09	1/5/10	\$147,686			\$147,686
MELOHN AFH	12/9/09	1/6/10	\$35,664			\$35,664
MILQUETTE AFH	3/2/10	3/3/10	\$21,204			\$21,204
MOMMAERTS RECEIVING HOME	12/14/09	12/17/09	\$28,281			\$28,281
MOORE AFH	1/11/10	1/21/10	\$21,876	\$14,171		\$36,047
MOORING PROGRAMS INC	12/22/09	1/20/10	\$193,026			\$193,026
MY BROTHERS KEEPER	12/21/09	12/28/09	\$34,808			\$34,808
MYSTIC HOMES	1/11/10	1/20/10	\$68,730			\$68,730
NEMETZ AFH	12/21/09	1/5/10	\$53,454			\$53,454
NEW COMMUNITY SHELTER*	12/22/09	1/20/10	\$40,000			\$40,000
NEW CURATIVE REHABILITATION	1/25/10	2/1/10	\$1,358,946			\$1,358,946
NEWCAP INC.	12/18/09	3/2/10	\$6,807			\$6,807
NEW VIEW INDUSTRIES	1/11/10	2/1/10	\$21,600			\$21,600
NEW VISIONS TREATMENT HOMES OF WI,	3/4/10	3/8/10	\$86,696			\$86,696
NORTHWEST PASSAGE LTD	3/30/10	4/26/10	\$75,000			\$75,000
NOVA COUNSELING SERVICES	12/22/09	1/5/10	\$97,148			\$97,148
OCONNOR AFH	12/21/09	1/5/10	\$30,888	\$15,650		\$46,538
OPTIONS LAB INC	3/3/10	3/16/10	\$10,000			\$10,000
OPTIONS TREATMENT	2/12/10	2/22/10	\$186,995			\$186,995
ORLICH AFH	12/8/09	12/28/09	\$93,734	\$0		\$93,734
OSTAPYUK AFH	2/12/10	2/12/10	\$40,777			\$40,777
PANTZLAFF AFH	12/14/09	1/25/10	\$92,155			\$92,155
PARAGON INDUSTRIES	3/4/10	4/5/10	\$587,636			\$587,636
PARENTEAU AFH	12/8/09	12/8/09	\$41,316			\$41,316
PATIL, DR.	12/18/09	1/20/10	\$154,635			\$154,635
PENNINGS AFH	12/9/09	12/17/09	\$28,788			\$28,788
PIANTEK RECEIVING HOME	12/14/09	1/5/10	\$28,281			\$28,281
PNUMA HEALTH CARE	1/15/10	1/20/10	\$160,169			\$160,169
PREVEA	3/26/10	3/29/10	\$188,757			\$188,757
PRODUCTIVE LIVING SYSTEMS	1/15/10	2/8/10	\$829,186	\$0		\$829,186
RAVENWOOD BEHAVIORAL HEALTH	4/29/10		\$70,560			\$70,560
REBEKAH HAVEN	1/5/10	1/13/10	\$33,660			\$33,660
REHABILITATION HOUSE, INC	12/22/09	1/12/10	\$25,500			\$25,500
REHAB RESOURCES	12/22/09	1/27/10	\$188,800			\$188,800
REIS AFH	12/9/09	1/5/10	\$22,560			\$22,560
REM-WISCONSIN II, INC.	1/13/10	1/25/10	\$1,274,640			\$1,274,640
REM-WISCONSIN III, INC.	3/18/10	3/22/10	\$100,000			\$100,000
SAMARITAN COUNSELING CENTER	3/30/10	4/19/10	\$75,000			\$75,000
SCHAUMBERG, LAURIE	12/18/09	1/11/10	\$15,971			\$15,971
SCHILLMAN AFH	12/8/09	12/22/09	\$21,600			\$21,600
SCHNEIDER WILLIAM AFH	12/9/09	12/18/09	\$22,224			\$22,224
SCHULTZ AFH	12/9/09	1/6/10	\$102,070			\$102,070
SEITZ AFH	12/9/09	1/5/10	\$42,792			\$42,792
SKORCZEWSKI AFH	12/9/09	1/25/10	\$18,336			\$18,336
SLAGHT AFH	12/9/09	1/5/10	\$67,903			\$67,903
SMET AFH	12/14/09	12/18/09	\$6,000	\$23,000	\$0	\$29,000
SOUTHERN HOME CARE	12/17/09	1/26/10	\$9,000			\$9,000
St. CHARLES INC.	12/21/09	1/5/10	\$20,000			\$20,000
ST. VINCENT	1/12/10	2/3/10	\$184,371			\$184,371
STARR/DINGER AFH	12/8/09	1/13/10	\$23,376			\$23,376
TANZI AFH	12/8/09	12/14/09	\$64,164			\$64,164
TEIPNER TREATMENT HOMES	12/18/09	2/1/10	\$257,361			\$257,361
TELLURIAN COMMUNITY INC.	3/30/10	4/19/10				\$0
TIPLER AFH	12/9/09	12/22/09	\$60,432			\$60,432

2010 Contract Status Log

5/17/2010 9:38 AM

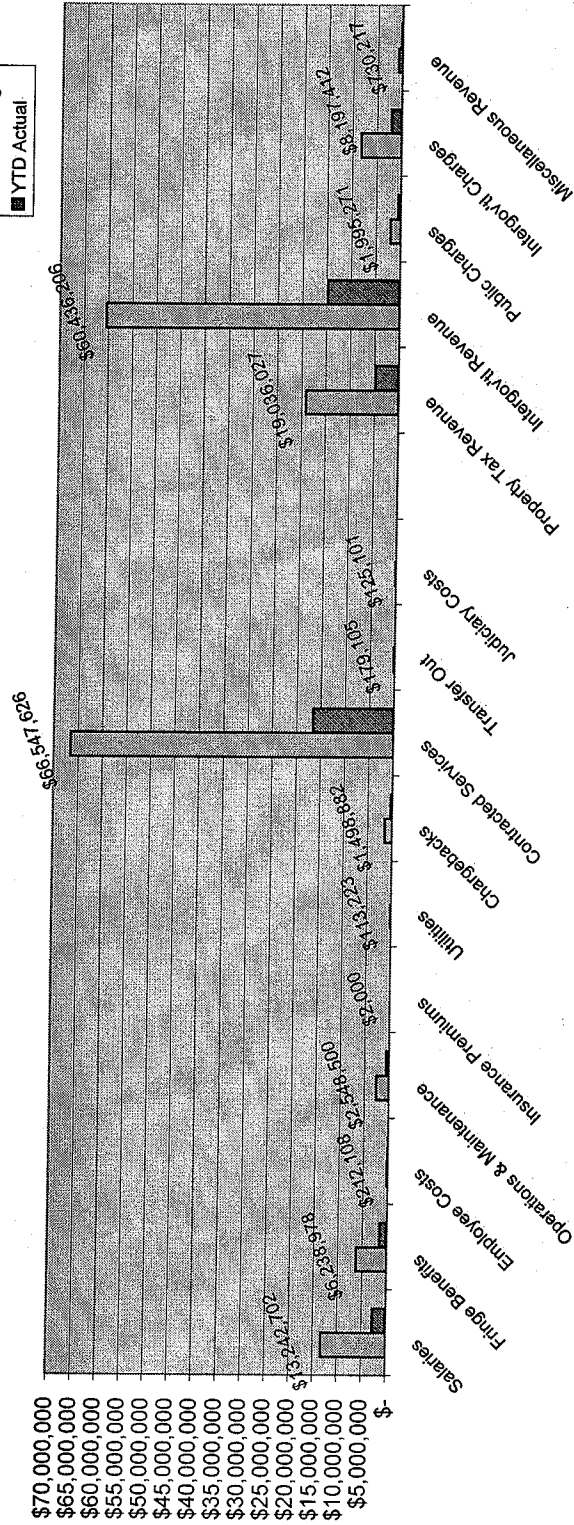
Agency	Contract Sent	Contract Returned	Original Contract Amount	Amdt #1	Amdt #2	Updated Contract Amount
TREML, JENNIFER AFH	12/9/09	12/28/09	\$22,560			\$22,560
TREML, CARL AFH	12/9/09	12/17/09	\$39,300			\$39,300
TREMPEALEAU CO HEALTH CARE	12/21/09	1/5/10	\$219,148	\$0		\$219,148
VALLEY PACKAGING INC.	12/18/09	1/6/10	\$32,794			\$32,794
VERBONCOUER AFH	12/9/09	1/5/10	\$19,296	\$0		\$19,296
VILLA HOPE	1/20/10	3/23/10	\$1,413,593			\$1,413,593
WAUSAUKEE ENTERPRISES	12/18/09	1/15/10	\$11,165			\$11,165
WEBER RECEIVING HOME	12/14/09	12/18/09	\$28,281			\$28,281
WEYENBERG AFH	12/9/09	1/5/10	\$70,690	\$0	\$0	\$70,690
WILLOWCREEK AFH	12/22/09	1/27/10	\$398,136			\$398,136
WILLOWGLEN ACADEMY	1/12/10	1/29/10	\$50,000			\$50,000
WISCONSIN EARLY AUTISM PROJECT	12/18/09	1/15/10	\$578,032			\$578,032
ZABOJNIK, JUSTIN	2/17/10	2/17/10	\$20,000			\$20,000
ZAMBON AFH	12/9/09	12/17/09	\$46,380	\$5,652		\$52,032
ZIELKE, JON AFH	1/8/10	1/13/10	\$32,334			\$0
ZIESMER AFH	12/8/09	12/14/09	\$75,805			\$75,805
TOTAL			\$59,604,250	\$1,064,279	\$20,494	\$60,689,023
2010 Contracts Sent: 182						
2010 Contracts Returned: 181						

**Brown County
Community Programs
Budget Status Report
Year to Date**

	Annual Budget	YTD Actual	% Budget Used/Rec'd
Salaries	\$ 13,242,702	\$ 2,790,152	21%
Fringe Benefits	\$ 6,238,978	\$ 1,509,225	24%
Employee Costs	\$ 212,108	\$ 47,597	22%
Operations & Maintenance	\$ 2,548,500	\$ 579,142	23%
Insurance Premiums	\$ 2,000	\$ -	-
Utilities	\$ 113,223	\$ 16,525	15%
Chargebacks	\$ 1,498,882	\$ 355,443	24%
Contracted Services	\$ 66,547,626	\$ 16,560,887	25%
Transfer Out	\$ 179,105	\$ 19,377	11%
Judiciary Costs	\$ 125,101	\$ 18,719	15%
Property Tax Revenue	\$ 19,036,027	\$ 4,759,007	25%
Intergov't'l Revenue	\$ 60,436,206	\$ 14,736,380	24%
Public Charges	\$ 1,995,271	\$ 543,256	27%
Intergov't'l Charges	\$ 8,197,412	\$ 2,042,712	25%
Miscellaneous Revenue	\$ 730,217	\$ 174,745	24%

Community Programs - Year to Date as of 3/31/2010

■ Annual Budget
■ YTD Actual



Brown County Human Services: Community Treatment Center
Financial Statements by Classification
March 31, 2010

	YTD Budget	YTD March 31, 2010	Variance	Annual Budget	2010 Projection	Variance
Revenues						
Property Tax Revenue	\$ 731,115	\$ 741,270	\$ (10,155)	\$ 2,965,079	\$ 2,965,079	\$ -
Intergov't'l Revenue	\$ 130,438	\$ 132,249	\$ (1,811)	\$ 529,000	\$ 529,000	\$ -
Public Charges	\$ 1,537,465	\$ 1,698,904	\$ (161,439)	\$ 6,235,276	\$ 6,890,000	\$ (654,724)
Intergov't'l Charges	\$ 845,838	\$ 689,494	\$ 156,344	\$ 3,430,345	\$ 2,796,281	\$ 634,064
Miscellaneous Revenue	\$ -	\$ (37)	\$ 37	\$ -	\$ (150)	\$ 150
Rent	\$ 38,776	\$ 38,250	\$ 526	\$ 157,260	\$ 155,125	\$ 2,135
Charges to County Departments	\$ 103,921	\$ 99,354	\$ 4,567	\$ 421,457	\$ 402,936	\$ 18,521
Transfer In: HR retirees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ 3,387,555	\$ 3,399,484	\$ (11,929)	\$ 13,738,417	\$ 13,738,270	\$ 147
Expenses						
Salaries	\$ 1,721,414	\$ 1,822,034	\$ (100,620)	\$ 6,981,291	\$ 7,389,360	\$ (408,069)
Fringe Benefits	\$ 769,533	\$ 769,876	\$ (343)	\$ 3,120,885	\$ 3,122,275	\$ (1,390)
Employee costs	\$ 524	\$ 904	\$ (380)	\$ 2,125	\$ 3,666	\$ (1,541)
Operations & Maintenance	\$ 133,956	\$ 127,032	\$ 6,924	\$ 543,267	\$ 515,185	\$ 28,082
Insurance	\$ 28,023	\$ 28,350	\$ (327)	\$ 113,650	\$ 114,975	\$ (1,325)
Utilities	\$ 5,301	\$ 3,047	\$ 2,255	\$ 21,500	\$ 12,356	\$ 9,144
Chargebacks	\$ 504,937	\$ 490,634	\$ 14,303	\$ 2,047,801	\$ 1,989,793	\$ 58,008
Contracted Services	\$ 129,995	\$ 214,004	\$ (84,009)	\$ 527,202	\$ 867,905	\$ (340,703)
Medical Expenses	\$ 101,047	\$ 105,834	\$ (4,787)	\$ 409,800	\$ 429,216	\$ (19,416)
Cost of Sales	\$ 2,466	\$ 724	\$ 1,742	\$ 10,000	\$ 2,936	\$ 7,064
Depreciation	\$ 225,123	\$ 125,628	\$ 99,495	\$ 913,000	\$ 509,491	\$ 403,509
Transfer out	\$ 20,626	\$ 17,329	\$ 3,297	\$ 83,651	\$ 70,279	\$ 13,372
	\$ 3,642,947	\$ 3,705,396	\$ (62,449)	\$ 14,774,172	\$ 15,027,438	\$ (253,266)
Net Excess (Deficit)	\$ (255,392)	\$ (305,912)	\$ 50,520	\$ (1,035,755)	\$ (1,289,168)	\$ 253,413